

Position: Director of Clinical Research	Status: Full Time Position
Reports to: Chief Executive Officer	Supervisory Responsibility: n/a
Location: Downingtown, PA Office or remote with appropriate experience	Must be willing to travel (domestic and international) and work weekends.
<i>Join a high energy, committed team of professionals dedicated to advancing research leading to treatments for Friedreich Ataxia. Establish a global clinical research consortium that promotes collaboration, patient data contributions, and clinical trials and drives efficiency and urgency in drug development for FA.</i>	

<p>Position Summary:</p> <p>Lead a global effort to establish the Friedreich Ataxia Global Clinical Consortium (FA-GCC), ensuring that the necessary operations and infrastructure are established to support the scientific and strategic goals of the consortium. The FA-GCC will harmonize two existing natural history studies, enable innovative clinical trials, provide a platform for broad stakeholder collaboration, and empower the FA academic and clinical community. Responsible for all operations of the FA-GCC including protocol development, database management, legal and regulatory compliance across domestic and international sites, site training and monitoring, budget and financial operations and communications with all stakeholders (researchers, clinicians, coordinators, international research advocacy partners, biopharma, funding partners, patient families, and government partners).</p> <p>The successful candidate will have clinical research and operations management experience, strong leadership and interpersonal skills, understanding of research consortia and professional experience working with academia and pharma/ biotech.</p>

<p>Professional Experience Requirements:</p>	<ul style="list-style-type: none"> • Master’s degree or equivalent professional experience • Clinical research and/or operations experience • Project management experience • Ability to lead diverse group of research and healthcare professionals • Ability to establish productive relationships with stakeholders to deliver goals of the global clinical consortium and FARA mission • Scientific/research acumen
<p>Skills Requirements:</p>	<ul style="list-style-type: none"> • Experience building consensus • Managing stakeholder expectations • Database management experience, preferred • Budgeting and financial management experience, preferred • Contracting experience, desirable • Strong written and verbal communication skills • Time management and organizational skills



- Proficient with a variety of software programs including client relationship management (e.g., Microsoft Office – Word, Excel, PowerPoint, Publisher and Adobe Acrobat), Microsoft 365/Teams, Video Conferencing Platforms

Essential Responsibilities:

Lead operations to establish a Friedreich Ataxia Global Clinical Consortium

- Ensure that scientific and strategic goals of the FA-GCC have the necessary infrastructure and operational support for success; data collection and management, site operations, legal and regulatory, and finance.
- Manage external vendors providing database support and other professional services
- Provide project management support to the FA-GCC steering committee, core scientific team and working groups.
- Work with scientific and administrative leadership for both existing natural history studies (FACOMS and EFACTS) to harmonize protocols and operations, establishing a single common protocol.
- Identify opportunities for FA-GCC to support and advance FARA's mission.
- Empower the FA academic and clinical community to present more unified perspectives to biopharma, and play a larger scientific role in trial protocols and the patient-selection process
- Balance the priorities of a diverse group of stakeholders from across the world

Work with FARA scientific and leadership team

Working with FARA's CEO and CSO, ensure that the FA-GCC is integrated in the organization's strategic and financial plans, specifically being the domain resource that brings greater efficiency and effectiveness to clinical development for all therapeutic approaches.

Coordinate with FARA's Directors of Global Relations and Patient Engagement to understand opportunities and challenges of the greater global FA community, identify opportunities for the FA-GCC to engage new stakeholders and bridge gaps in clinical research.

Engage FARA directors and advisors to ensure the success of the FA-GCC.

Ensure accurate, timely and stakeholder friendly communications with all stakeholders. Follow established organizational policies and procedures and compile information and reports as required.

Demonstrate ability to learn and adapt to changing procedures, methods, or processes.

Provide first-rate customer service as front-line stakeholder contact.

Attention to detail demonstrating accuracy and efficiency in creating and delivering organizational documents, protocols, standard operating procedures, presentations, and documentation of business correspondence.

FARA is an Equal Opportunity Employer. FARA shall not discriminate because of race, color, age, sex, disability, genetic information, national origin or ancestry, or religion.

FARA requires all employees to be fully vaccinated for COVID-19 including any boosters recommended by the CDC as a condition of employment unless there is an approved exemption.

If employed by FARA, employees agree to accept and certify to abide by both FARA's Child Safekeeping Policy and FARA's Code of Conduct at www.curefa.org/mission under the Policies and Disclosures tab.

To apply: Submit a cover letter and resume to info@curefa.org. Please include salary requirements.

Salary commensurate with experience. Benefits include, medical, dental, vision, 401K.